

IALP 2025

August 24-28, 2025 | Malta



Local Exhibition Prospectus



Welcome from the IALP President



Dear Colleagues,

It will be my pleasure to welcome you to the 33rd IALP World Congress, to be held at the Hilton Malta Conference Center in the heart of the Portomaso waterfront in stylish St Julian's Bay, Malta, 24-28 August 2025. IALP will bring together an expected 1,000 professionals and scientists in communication, voice, speech-language pathology, audiology and swallowing.

We will be holding an extensive exhibition area to showcase all of the latest professional ground-breaking technology and clinically related products available, and we would also like to honor our hosting county and will dedicate a special area for local exhibitors to showcase the best products of Malta.

We encourage you to join us and become part of this wonderful experience.

I look forward to welcoming you at our Congress in August 2025!

A handwritten signature in black ink, which appears to read 'Brian Shulman'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Brian B. Shulman, PhD, CCC-SLP, ASHA Fellow, FASAHP, FNAP

President, International Association of Communication Sciences and Disorders (IALP)



EXHIBITION

IALP 2025 exhibition will be open to all participants from Sunday 24th August evening to Thursday 28th August. (Set up Sunday 24th – time frame will be notified closer to the conference). All main catering, Welcome Reception and other networking points will be located in the exhibition hall, ensuring footfall through this area.

The Hilton Malta Conference Center offers a modern open building, ideal for large exhibitions and flow of crowds through the spaces. We are planning an exhibition space that will engage and allow for your time with the delegates.

Stand positions are based on a first come basis, so book early.

Exhibitors are encouraged to book early to secure their position and brand recognition on the conference website. (<https://ialpmalta2025.org>). All exhibiting companies will be listed on the conference website with a “Business Card” listing and direct web link to your organization with write up. All exhibitors will also be included in our pre-event newsletter to all delegates — a direct opportunity to promote your presence or offers/prizes at your stand!

Special Exhibition Space Rates for Local Merchants

Ensure that you book early to avail yourself of the discounted rate.

Note that larger exhibition spaces provide further discounts when considering your stand location and footprint. [Contact us](#) to learn more.

Exhibition Size	Early Bird Price <i>Booked before 30 November 2024</i>	Standard Price <i>Booked Late</i>	Included number of Expo Staff passes
3m x 2m Space	€ 2,700	€ 3,000	2
6m x 2m Space	€ 5,400	€ 6,000	4

*prices do not include VAT

Rates include a walled space of sqm space as booked, furniture package of trestle table, 2 chairs plus one double socket power connection. Full floor plan and details of inclusions will be provided in early 2025. You can provisionally reserve a position and the locations will be offered on a first come / first booked basis.



SPONSORSHIP & EXHIBITION MANAGEMENT

IALP2025 has engaged the Professional Management Services of Paragon Team.

Contacts:

Tel: + 972 50-867-3252

Email: exhibition@ialpmalta2025.org



All sponsors and exhibitors are requested to ensure that they adhere to the codes of best practice when engaging in exhibitions at the IALP World Congress.

HOW TO MAKE A BOOKING

1. Ensure you read through the booking terms and conditions that follow on page 5.
2. Please review the booking form below
3. Complete the booking form, scan, and return by email to exhibition@ialpmalta2025.org
4. Ensure you email a high-resolution copy of your organization's logo and relevant web address for marketing.
5. On receipt of the completed form, you will be emailed an invoice for payment.
6. Please ensure payment is completed according to your booking terms, which will be advised on receipt of your completed form and detailed in the invoice copy.

BOOKING TERMS & CONDITIONS

Cancellations/Postponement & Payments:

50% of the total amount is due immediately with booking confirmation. All invoices must be paid within 30 days of the invoice date. Payment can be made by bank wire transfer or credit card (credit card must be a pre-approved option, contact us for details as charges may apply). Bank details will be provided on all invoices. All bank charges are the responsibility of the sender. If the Client fails to submit full and final payment 7 months prior to the event, Paragon Team can cancel the Client's participation with no refund of monies received. Should booking and subsequent payment terms be after the above period, alternate dates will be confirmed with the client.

Should an Exhibitor/Sponsor wish to cancel any of its participation (sponsorship, exhibition space, shell scheme, stand services, advertising etc.), written notification must be sent to exhibition@ialpmalta2025.org

Refunds will be based on the following schedule:

- Before 30 May, 2025 full refund, less agreed benefits received to date.
- After 1 June 2025 50% refund, less agreed benefits received to date.
- After 15 June 2025 - No refund available.

In the event that the congress is postponed for any given reason, the exhibitor/sponsor/advertiser will not be entitled to cancel the exhibition space / sponsorship / advertising or to obtain monetary compensation, but the benefits that have been agreed will remain in place for the rescheduled event. In the event that the conference is cancelled for any given reason, the organizers will refund the exhibition/sponsorship/advertising money to the relevant company, minus any benefits that have been received by the company prior to the cancellation and any expenses incurred by the organizers with respect to the provision of the agreed benefits.

Should the Congress format or medium change (to include hybrid or fully virtual event delivery) the exhibitor/sponsor/advertiser will not be entitled to cancel or to obtain monetary compensation, but the benefits that have been agreed will remain in place and adjusted appropriately.

Stand Assignment, Exhibition Construction & Staff:

Tiered Sponsors will be offered first preference on exhibition space location as required. The remainder will be allocated strictly on a first come, first served basis to other exhibitors, and will be confirmed in writing by Paragon Team. If a custom designed stand is to be constructed, please provide a diagram of the proposed stand, with details and dimensions. All display constructions require the approval of the Exhibition & Sponsorship Manager at Paragon Team, 6 months prior to the conference. All stands must adhere to the dimensions as booked according to their package and per the

exhibition manual that will be issued to all confirmed exhibitors.

Preferences and priorities requested by the Exhibitor/Sponsor as to space location will be respected whenever possible. The Exhibition & Sponsorship Manager however reserves the right to make reasonable transfers as to the location of the Exhibitor/Sponsor's space should any circumstances arise where it is deemed necessary. No transfers will be made without prior notice to the Exhibitor/Sponsor. Any changes in space locations do not entitle the Exhibitor/Sponsor to cancel the exhibition space or obtain monetary compensation.

The organizers reserve the right to alter the layout of the exhibition area and to remove sections of the space and features such as posters, catering and internet café where or as required.

Exhibitors agree to be present the full duration of the exhibition during the event. Set up and dismantling of any display/exhibition spaces must only occur during the specific allotted timings.

Exhibitors are entitled to the number of staff passes indicated in their exhibition package. Additional exhibition only passes are charged at a rate of € 655 per person.

Insurance and Safety:

The organizers cannot be held responsible for any loss of damage of/to any equipment brought in for the Exhibitor/Sponsor's exhibition. The Exhibitor/Sponsor is therefore advised to ensure to take out adequate insurance cover as necessary including Employers Liability & Public Liability cover, insurance to cover loss of damage to venue, exhibits or other personal property. In addition, the Exhibitor/Sponsor is required to show proof of their insurance liability in the event of damage to the venue. Exhibitors and their representatives shall indemnify and hold harmless IALP, IALP 2025 Committee, Paragon Group, the conference venue and their affiliated agents and employees from any or all liability.

If an exhibitor fails to comply with the official rules and regulations, the organizers reserve the right to reclaim its exhibition space and resell it, and all monies paid by the exhibitor shall be forfeited.

By completing and returning this form, you agree to all the initial *Booking Terms and Conditions* as listed in the full IALP 2025 Sponsorship and Exhibition Prospectus and agree to abide by all conditions provided in the full exhibitor/sponsor manual.

SPONSORSHIP BOOKING DETAILS

Please indicate below the sponsorship opportunity you wish to book.

Sponsor Name as to appear on official branding.

➤ _____

Please complete and return to:
IALP 2025 c/o Paragon Team
Email: exhibition@ialpmalta2025.org

SPONSORSHIP ITEMS

EXHIBITION SPACE BOOKING DETAILS

Exhibitor Name as to appear on official branding and signage.

➤ _____

Stand Expo Space	Early Bird	Late Fee	Total # of Stands	Total Cost
3m x 2m Space	€ 2,700	€ 3,000		
6m x 2m Space	€ 5,400	€ 6,000		

Please indicate your preferred Top 3 locations from the official floorplan [contact us](#) to learn more.

Location 1	Location 2	Location 3

Total Exhibition and Sponsorship Value:

€

All values are listed in €

Note that all sponsorship and exhibition rates are quoted net of GST (VAT/Tax). VAT as applicable will be added to all items invoiced.

Once a sponsor or an exhibiting company has reserved exhibition space, modular booth and/or stand services, it agrees to abide by the payment conditions and cancellation policy plus all further rules and regulations in the technical information manual. The Sponsor/Exhibitor agrees not to carry on additional promotional activities in Malta outside the congress venue over the dates of the conference. If acting as a conference sponsor/exhibitor, all activities must take place within the venue or for related conference events (e.g. social events and tour programs) and any activities must be specifically agreed with the organizers of the conference. Contact exhibition@ialpmalta2025.org

An immediate 50% deposit invoice will be issued based on the conference payment conditions.

- If you wish to use the split payment options between deposit and balance option, please tick here.
Timelines will be agreed with the conference office following submission of the form for any split payments and will be confirmed in writing.
- If you prefer to receive a full value invoice, please tick here.

Required tick to agree – Required.

The data entered in this form is provided to Paragon Team, who communicates conference information by all media formats: Email, Fax, Telephone and Post and we agree to the Congress Privacy Policy – [Click here](#)

I confirm that I have **read and agree to the Booking Terms and Conditions** per this document for IALP2025.

INVOICE DETAILS

Please provide all details requested below. Ensure you provide the full billing/invoice information as should appear on your invoice. It is important that your GST number is provided as this may cause a delay in confirming your booking.

Company Name: _____
 VAT Number: _____
 PO Number: _____
 Contact Name: _____
 Tel: _____ Email: _____
 Billing Address: _____

 Country: _____
 Signature: _____

Stand /Sponsorship Contact Details:

If the representative managing your onsite exhibition stand logistics or sponsorship management is different to the invoicing contact – please provide below:

Name: _____ Email: _____
 Tel: _____

Please ensure you have included a high-resolution copy of your organization's logo (eps or vectorized pdf) plus clear communication on your company web address. Please email to exhibition@ialpmalta2025.org

Contacts:

Tel: + 972- 50-867-3252
 Email: exhibition@ialpmalta2025.org

